

Council

Meeting of 12 November 2025

Business Unit: Community
Date Created: 16 October 2025

Appointment of Liaison Councillors to Community Committees

Purpose Te Aronga o te Pūrongo

To confirm the appointment of Liaison Councillors to Council's 16 Community Committees.

Recommendations Ngā Tūtohinga

That Council appoints the following Liaison Councillors to the respective Community Committees:

Community Committee	Liaison Councillor
Apiti Community Committee	Sam Hill
Bainesse/Rangiotu Community Committee	Raewyn Loader
Cheltenham Community Committee	Rob Duindam
Colyton Community Committee	Colin Dyer
Glen Oroua/Taikorea Community Committee	Shelley Dew-Hopkins
Halcombe Community Development Group	Jerry Pickford
Himatangi Beach Community Committee	Shelley Dew-Hopkins
Hiwinui Community Committee	Raewyn Loader
Kimbolton Community Committee	Rob Duindam
Kiwitea Community Committee	Andrew Quarrie
Pohangina Valley Community Committee	Bridget Bell
Rangiwahia Community Committee	Grant Hadfield
Rongotea Community Committee	Colin Dyer
Sanson Community Committee	Alison Short
Tangimoana Community Committee	James McKelvie
Waituna West Community Committee	Sam Hill

1 Background Ngā Kōrero o Muri

- 1.1 Council currently has 16 active Community Committees established throughout the district which are an informal link between the Council and the community whereby an exchange of information, opinions, proposals, recommendations and decisions can take place.
- 1.2 Each Community Committee operates under its own terms of reference which includes how often they meet and their administrative procedures.

2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 Community Committees align well with Council's priority of "A future planned together". They are a means for strengthening the interests and values of their residents by encouraging active citizenship in identifying issues the communities want to deal with and to generate local solutions that will deliver economic, social, environmental and cultural wellbeing for their respective communities.
- 2.2 Community Committees are a key contributor in building stronger, resilient and sustainable local communities while encouraging active participation in generating community led opportunities and outcomes.
- 2.3 Community Committees are empowered to submit to Council's Long-Term Plans to ensure that their communities' views are heard by elected members when making decisions that may affect them.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 The Liaison Councillors are appointed as a contact point between the Community Committees and the Council. They are there to listen to the community's concerns and to clarify the process of engagement with Council and to give guidance to where the committee can seek help on specific issues. They are not the community's spokesperson.
- 3.2 Council's protocol has been for each Liaison Councillor to be from a different community than the committee they are appointed to.
- 3.3 A copy of Council's current Community Committee's policy is attached for elected members' information.

4 Risk Assessment Te Arotake Tūraru

- 4.1 Not applicable.

5 Engagement Te Whakapānga

Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

Community Engagement

- 5.3 Community Committees are appointed by their respective communities at public meetings held triennially following the Local Government Elections.

6 Operational Implications Ngā Pānga Whakahaere

- 6.1 There are no operational implications with this report.

7 Statutory Requirements Ngā Here ā-Ture

- 7.1 There are no statutory requirements for this report.

8 Next Steps Te Kokenga

- 8.1 Once the Liaison Councillors have been appointed the next step will be for Council Officers to connect Councillors with the current Chairperson and Secretary of the respective Community Committee they have been appointed to work with.
- 8.2 The Liaison Councillor, assisted by Council Officers, would then work with the Community Committee to organise a triennial public meeting for the community to appoint its committee for the next three years.

9 Attachments Ngā Āpitihanga

- Community Committees Policy 2024